Health Facility

Registry

Steps of registration of Private Health facilities in Health Facility Registry

Contents

Sign Up as a Facility Manager
Login as a Facility Manager
Search and Register Process
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Healthcare Professional ID does not exist:

- 1. Facility Manager visits https://facility.ndhm.gov.in/
- 2. They will sign up for a Healthcare Professional ID (14-digit unique number) by clicking on "To Sign-up as a Facility Manager **Click Here**".

Note: Please do not use any other url. Post registration, Search and Register page will open



3

For Signup

Click on "Generate via Aadhaar" Button



Enter the "Aadhaar" number

Create your Healthcare Professional ID

The Healthcare Professional ID will allow healthcare professional to connect to India's digital health ecosystem.

We will cand an OTP on th	e mobile number linked to t	hic Aadhaar	
ADHAAR NUMBER / VIRTUAL ID *			
•••••		Ø	\leq
dbaar is not valid			
boroby declare that I am valuetarily aba	ing my Andhang Number (Virtual ID a	ad domographic	
nereby declare that rain voluntarity sha	Health Authority (NHA) for the sole p	urpose of creation of	
lealthcare Professional ID. I understand t	nat my Healthcare Professional ID can	be used and shared for	
ourposes as may be notified by Ayushmar	Bharat Digital Mission (ABDM) from ti	me to time including	
provision of healthcare services. Further, I	am aware that my personal identifiab	le information (Name,	
Address, Age, Date of Birth, Gender and Pl	otograph) may be made available to t	he entities working in	
he National Digital Health Ecosystem (ND	HE) which inter alia includes stakehold	ders and entities such	
s healthcare professional (e.g. doctors), f	acilities (e.g. hospitals, laboratories) a	nd data fiduciaries (e.g.	
ealth programmes), which are registered	with or linked to the Ayushman Bhara	t Digital Mission	
ABDM), and various processes there unde	r. I authorize NHA to use my Aadhaar r	number / Virtual ID for	
erforming Aadhaar based authenticatior	with UIDAI as per the provisions of the	e Aadhaar (Targeted	
elivery of Financial and other Subsidies,	Benetits and Services) Act, 2016 for the	e atoresaid purpose. I	
Inderstand that UIDAI will share my e-KYC	details, or response of "Yes" with NHA	a upon successful	
uthentication.			
consciously choose to use Aadhaar numl	er / Virtual ID for the purpose of availi	ng benefits across the	
NDHE. I am aware that my personal identi	Table information excluding Aadhaar i	number / VID number	
can be used and shared for purposes as m	iable information excluding Aadhaar i entioned above. I reserve the right to i	number / VID number revoke the given	

Check "I Agree" & "I'm not a robot" option and press submit button

	performing Aadnaar based autnentication with UIDALAS per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAL will share my e-KYC details, or response of "Yes" with NHA upon successful authentication. I consciously choose to use Aadhaar number / Virtual ID for the purpose of availing benefits across the NDHE. I am aware that my personal identifiable information excluding Aadhaar number / VID number can be used and shared for purposes as mentioned above. I reserve the right to revoke the given consent at any point of time as	x * U
	per provisions of Aadhar Act and Regulations and other laws, rules and regulations.	
	reCAPTCHA Privacy - Terms Submit	
	Need Help?	
	If you have questions regarding Healthcare Professional ID,	
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		6

Enter the 6-digit OTP code for Aadhaar received on your linked mobile number & click on submit

Generate Healthcare Profession: X		0 - 1
← → C A https://hprid.ndhm.gov.in/register		± = ±
	Generate ID » Aadhaar OTP	
	Enter the 6 digit OTP code for Aadhar received on your linked mobile number AADHAAR NUMBER / VIRTUAL ID AADHAAR OTP*	
	Submit Didn't receive OTP? <u>Click here</u> to resend.	
	/5 seconds	. 3:08 PM
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Enter the mobile number; check the "I'm not a robot" option & click on submit

← → C A https://hprid.ndhm.gov.in/regis	ter	
	Generate ID » Aadhaar OTP » Mobile	
	We will send one time password on this number MOBILE* +91 Enter Mobile Number I'm not a robot ECAPTCHA Privacy - Tems Submit	
	Need Help?	
	If you have questions regarding Healthcare Professional ID, please go through our FAOs section	
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Your profile will be fetched from Aadhaar details. Enter the easy memorable Healthcare Professional ID, which will be your user ID

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	rome/edit						¥ #	
		Your	profile					
	FIRST MANE							
		Middle Nan	ne	Naul				
	HEALTHCARE PROFESSION	AL ID*						
	Healthcare Professi	onal ID			@hpr.ndhm			
	EMAIL							
	Email							
	PASSWORD		PASSWORD CONF	IRM				
	Password		Password Co	onfirmation				
	ADDRESS							
F Type here to search		AGAN Chandannagar(p)	0 💶 🧿			. ⊖ 31°C H	3:17 PM aze ^ 🔌 🌈 11/9/202	
2000	11	3//	2	2	Z		L Co	
								9

Enter Healthcare Professional ID

Healthcare Professional ID × +						• - •	\times
← → C	profile/edit					* * 🗊) E.
	FIRST NAME	MIDDLE NAME Middle Name					
	HEALTHCARE PROFESSIO	NAL ID*		@hpr.ndhm			1
	EMAIL						
	PASSWORD	P	ASSWORD CONFIRM				
	Password		Password Confirmation				
	PALPARA AKUNJII	BAGAN Chandannagar(p)					1
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Scroll down and click on submit button

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Healthcare Professional ID × +					• - •
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	DATE OF BIRTH				
	DAY	MONTH	YEAR		
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	STATE/UT*				
	State/UT			~	
	GENDER*				
	Male				
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	77				
					1

Healthcare Professional ID will be generated



14-digit Health Professional ID will be generated. Note this number for future reference.

	Healthcare	Professional ID Number	
	46	-5347-6641-4506	
	Healthcare Professional ID	esoft@hpr.ndhm	
	Name		
	Date of Birth	10/1/1978	
	Gender	M	
	Address	PALPARA AKUNJIBAGAN Chandannagar(p)	
	State Name	West Bangal	
	District Name	Hooghly	
	Aadhaar Verified	Yes	
	Need He	lp?	
Type here to search	e 🧟 📲 🕲 🙆 🧧	•	3:18 PM ، المعنوب من المعنوب ا المعنوب المعنوب
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Login as a Facility Manager

Healthcare Professional ID exist:

In case he/she already has a Healthcare Professional ID, or has already submitted a facility in HFR earlier, he/she can simply click "Login as Facility Manager". page

	LOGIN TO YOUR HEALTH FACILITY	
	Enter your Healthcare Professional ID	
0	Verify Healthcare Professional ID Reset Do not have a Healthcare Professional ID? <u>Click here to register</u>	
		Z,

Login as a Facility Manager

- 1. User will enter the health ID
- 2. User will select authentication mode
- 3. User will enter OTP or password as per their authentication mode selection
- 4. User will press login button

LOGIN TO YOUR HEALTH FACILITY	. ×
Enter your Healthcare Professional ID	
e Capacita (ehpr.	ndhm
Select Authentication Method	
Select	
AADHAAR_BIO	
AADHAAR_OTP	
MOBILE_OTP	
PASSWORD	
	J. G.



Login as a Facility Manager

User will be redirected to the 'Search and Register' page

\bigcirc	Government Private Public-Private-Partnership	
0	Search using health facility's name Search using the ID of your health facility registered in AB-PMJAY, NIN etc.	
	Search Reset	
0		\angle

- 1. Post creation of a Healthcare Professional ID, the Search and Register page will open
- 2. Choose Facility Ownership Private
- 3. Select "Search using health facility's name." radio button.
- 4. Select "State or Union Territory" & select "District".
- 5. Enter the Private name.
- 6. Click on "Search" button.

Government ·	Private	Public-Private-Partnership) 		
Search using health Select Your State /Union Terri	facility's name	Search using the ID of you Select Your District*	ur health facility registered	in AB-PMJAY, NIN etc	•
West Bengal	⊗ ▼	Kolkata	© •		
Barisha Hospital				Search	Reset

- 1. Post search if the hospital name not found, User has to click on "Click to register" facility button.
- 2. A pop will arises for confirming the same. User will click on 'ok' button

elect Your State /Union Territory*		Select Your District*	
West Bengal	⊙ ▼	Kolkata	© •
Barisha Hospital			Search Reset
			Did not find your facility in search results?
			Click here to Register

0	Search and Register	You are being redirected to sign-up as a new health facility ×	
0	Government Private Search using health facility's name	Public Search using the ID of your health facility registered in AB-PMJAY, NIN etc.	

- 1. Post facility registration confirmation, the page will be redirected to the 'My dashboard page".
- 2. Click on "View Details" button which will redirected to the facility registry page.

My Dashboard		
		<u>2</u>
	TRACKING ID 47030 Status : Draft	
	Ownership : Private Address :	
	View Details Delete	
	+ Add New Facility Transfer Requests	

	PROGRESS		To ensure the form is 100% comp	21%
0		Detailed Facility Information		
	FACILITY MANAGER DETAILS (for official communications)			
·	Salutation*	First Name*	Middle Name	Last Name
0 0	O Dr. Mr. Ms.			Banerjee
	Designation*	Mobile Number*		
		+91		Verified
/ Q'	Email*	Landline Number		
α	gmail.com	Verify STD Code	Landline Number	
, \a\	Add an Alternate Facility Contact Person			

- 1. Facility Manger basic details are fetched from their health ID (Name, Mobile number & email id) .
- 2. Facility Manger will verify their mobile number & email ID.
- 3. After successful authentication, facility manger will enter designation and other details and click on 'Save' button.

	First Name*	Middle Name	Last Name
Or. Mr. Ms.			Banerjee
Designation*	Mobile Number*		
Assistant Superintendant	+91		Verifi
Email*	Landline Number		
ail.com	Verified STD Code	Landline Number	
Add an Alternate Facility Contact Person			
	Save		
		1.21	

After filling the details of Facility Manager, you will need to check and update the profile of your health facility (if there is a change). Update Health Facility Details

Facility Name*		
Country*	FACILITY DETAILS	
State/UT Name*	Facility Name*	Country*
District Name*	Barisha Hospital	India 💿 🗸
Sub district*	Shate /IIT*	District
Facility Region		
City/Town/Village	West Bengal	Koikata
Address Line 1	Sub-district	Facility Region
Address Line 2	Select	Rural 💿 🔻
Pin Code*	Village / City / Town	Address line 1: Flat No/ Plot No/ Building Name*
Landline Number	Select	4A Test
Mobile Number	Address line 2: Street/ Road/ Area/ Locality	Pin Code*
Facility Email ID	Chowrasta	700007
Website		

- 1. User will be redirected to the next page
- 2. User must submit geo location details
- 3. User has to upload image of facility, name plate image of the facility where facility name written

STD Code Landline Number	+91	Updating Geographic Locatio
Landume nomicer	Verity	0.0
Facility Email(for public display)	Website(for public display)	Click on the blue map
Geographic Location* Please click on the blue pin on the right if you wish to undate the coordinates.	Link for Book an Appointment/clease enter url for any appointment bookine)	button, next to the latitud
22.590177805506528,88.40922948006823		and longitude field, to
Garalesebba		enable
Balagacula HINDMOTOR LAINER BUILT Balipur		 editing of location
rjhapardaha Belur Bailyay Station Netaji Subhash		Click on the magnifying lease
r Bankra Chandra Bose Chandrapur Chandapur Changagachhi 30		to enable search You can
a Andul Howrah Bidh Nagar ARLA 2A		either choose the current
Sankrall Podara Kolkata Aquatica Utto p		location or onter the name
Manikpur BhawaniPore Bhan		of the leastion, nearest
Rithindra Dis, Map Data © MapmyIndia Live Corona Updates Report		of the location, hearest
		landmark or select from
UPLOADS		the results
Facility Building Photograph*	Facility Board Photograph*	Click on Done to confirm
Choose file Browse	Choose file Browse	and save the coordinates
rease upicad a clear picture of the nexts facinity sourcing Maximum size allowed for the attachment is 5MB	rease upood a could picture of the activity board of of the entrance supplying the activity name Maximum size allowed for the attachment is SMB	After filling the details of
		Facility Manager, you will need to check and update the profile of your health facility (if there is a change
		Health Facility Building ar
Electricity Bill	Choose file Browse	Facility board
	Please note only poll/jpeg/jpg/jpg file types are allowed Maximum size allowed for the attachment is SMR	Facility board.
	Click Here	
	• • •	

- 1. User has to upload either land line bill, electric bill, water bill or facility title deed
- 2. Post uploading of address proof facility user will press save button.

Address Proof Type*	Address Proof		
Select	✓ Choose file		Browse
1	Please note only pdf/jpeg/ Maximum size allowed for	/jpg/png file types are allowed the attachment is 5MB	
CEA Registration Certificate			
Electricity Bill			
Water Bill			
Landline Bill			
Rent Agreement			
Title Deed	ve		
Address Proof Type*	Address Proof		
Electricity Bill	la demo.pdf		Browse
	Please note only pdl/jpeg/jpg/pr	ng file types are allowed	
	Maximum size allowed for the att	achment is SMD	
		Demo PDF document	
		<	
Add Additional Address Proof (maximum 3 documents allowed)			
	_		
	Save		

- 1. User has to upload either land line bill, electric bill, water bill or facility title deed
- 2. Post uploading of address proof facility user will press save button.

	1-16		a p
INKED PROGRAM IDS			
NHRR ID	National Identification Number	(NIN)	
ROHINI ID (As allotted by IIB)	AB-PMJAY Hospital ID		
			Submit
CGHS Hospital ID	ECHS Hospital ID		
e-Hospital ID	State HMIS ID		
State Insurance Scheme Hospital ID	 		
			~ ~ ~
			24

User will update the Additional Facility Details such as Days of Operation, Shift timings etc.

NHRF	ID							National Identifi	cation Number (NIN)			
								1112347552				
ROHI	NI ID (As allo	ted by IIB)						AB-PMJAY Hospi	ital ID			
								Contraction in the				
CGHS	Hospital ID							ECHS Hospital II	,			
TIONA	L FACILITY DE	TAILS										
se Note	Tick t	he 24Hrs box if your facil	ity opens all day.									
	• You c	mings can be either type an use the button 🗐 to	a in 24nr format copy that particu	or selected from the ti ilar day's timings to an	терискет. other day.	The la closed? on F						
Di	ays of Operat	ion	iy is open on th	at day whereas, ned co	Sh	ift1	un day.			Shift	2(if any)	
IN	F	V 24 Hrs	From	00:00	0	То	00:00	Ø	From	٥	То	Ø
JE		24 Hrs	From	00:00	0	То	00:00	0	From	0	То	0
		24.8%	From	00:00	0	То	00:00	0	From	0	То	0
		24103	From	00.00		То	00:00	0	From		То	0
		24 Hrs	From	00:00	0	То	00:00	0	From	0	Te	0
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ar	=	24 Hrs	From	00:00	0	TO	00:00	Ø	From	٥	10	Ø
IN	F	24 Hrs	From	00:00	0	То	00:00	Ø	From	Ø	То	0
this fa	cility use a H	lospital Management	Information S	System (HMIS) / Ele	ctronic Medic	al Record (EMR	System?*	Name of the Hos	pital Management Info	rmation System (HMIS) / Elec	tronic Medical Record (I	EMR) System used*
	Yes 🗌	No						Integrated H	lealth Management Sj	ystem		
ernet	connectivity	available at the facili	ty?*					Does this facility	have the following IT e	quipment?*		
) the fe	Yes	No	un for IT equin	ment?*				Does this facility	(s) Laptop(s)	allable3*	nartphone(s)	
	Yes	No	ap tot to equip					· Yes	No			
ity Op	erational Sta	us*						Year of Establish	ment:			
nctior	al						•					
rt Us(ti	o be displaye	d on website)										
ption	al											
						Save	as Draft	Save and Next				

CONT..

User will fill up the below mentioned facility details and save the details accordingly

- Type of Service*
- Facility Ownership*
- Facility Ownership Subtype
- Health Facility Profile
- System of Medicine
- Facility Type
- Hospital Linked to College

Type of Service"	
OPD IPD Daycare	
Facility Ownershin*	Facility Ownershin Subtyne*
Private Public-Private-Partnership	Profit Not for profit
Not for profit	
Society/trust (Registered under relevant central/state Act)	() •
System of Medicine*	
Medicine(Allopathy) Dentistry Physiotherapy	Ayurveda Unani Siddha Sowa-Rigpa Homeopathy
acility Type*	Facility Sub Type*
Pharmacy	Select •
	Save and Previous Save as Draft Save and Next

Update Other Facilities provided by the Health Facility such as:

- Diagnostic Laboratory*
- Imaging Center*
- Pharmacy*

Services such as X ray, MRI etc.

- Blood Bank*
- Cath lab*
- Dialysis Center*

OTHER FACILITIES	
Does your facility have Diagnostic Laboratory?*	Does your facility have imaging Center? *
Does your facility have Pharmacy1 *	Tres, available for everyone Tres, available for in-patients only No Services
Yes, available for everyone Yes, available for in-patients only No	X Ray CT-Scan MRI (Magnetic Ultrasonography (US6)
0 14	1
	Color Doppler
Does your facility have Blood Bank? *	Deer your facility have Carth Lab? *
Yes, available for everyone Yes, available for in-patients only No	Yes, available for everyone · Yes, available for in-patients only No
Does your facility have Dialysis Center? *	
Yes, available for everyone 💿 Yes, available for in-pacterits only 🗌 No	
Sare a	Click on Save
Sare a	AfPerioa Sec as Stat Sec and Next
	ndPexico Soc as Stat Soc and Next
	ndPevica Sec as Stat Sec and Next
	Afferios Sec es Stat Sec es Marine Click on Save and Next
	MProve Second Second
	Next
	NTRvia Creatil Greater Click on Save and Next

Next, User will fill the type of specialty services provided by the health facility

	Detailed F	acility Information	
SPECIALITY Modern Medicine(Allopathy)			
General Medicine	Family Medicine	Emergency Medicine	Paediatrics
Neonatology	Cardiology	Cath Lab	Interventional cardiology
Psychiatry	Rheumatology	Anaesthesia	Obstetrics & Gymaecology
Orthopaedics	Ophthalmology	ENT	Gastroenterology
Endocrinology	Nephrology	Dialysis	Urotogy
Hepatology	Neurology	Neuroradiology	Radiology
Genetics	immunology	Oncology	Paediatric Cancer
Pulmonology(Chest diseases and respiratory medicine)	Dermatology and Venerology (Skin & VD) RTI/STI	General Surgery	Cardiothoracic and vascular surgery
Critical Care	Genitourinary Surgery	Polytrauma	Paediatric surgery
Neurosurgery	Burns, Plastic & reconstructive Surgery	Medicolegal/Forensic Medicine	Geriatrics
Nuclear Medicine	Aviation modicine	Any other (specify)	
		572117	

After all the form are submitted the page will be visible in the Submitted facilities section in dashboard (both HFR and Insights)

-	VEBRICU SALING HINA HINA HINA HINA HINA HINA HINA HINA
-	Facility (D allas"
	ThTPondchrny upgatin
	This (PecUP) @ also is auto regenited, henever you are charge? It a per your about a billion autoritation. Our submitted for Facility @ also amout arc barged
_	i an the applicant of the above facility, and do hereby verify that the details as submitted on the portal pertaining to the above facility are true to my personal knowledge and nothing
	material has been concealed or balely stated. I request you to kindly verify that the health facility as stated actually exists and give approval to that effect so that the lacting can be 'validated for
	ordezence' on the portal,
-	I are more that the forcitiv ID and related informations can be used and shared with the entities workfain in the National Social Houlds Economics (SDMR) which inter alls included and
	mtBies such as healthcare professionals (e.g. acctors), factilities (e.g. hospitals, laboratories) and data fiduciaies (e.g. hospital programmes), which are registered with or linked to the Ayuahman Bhant
	Digital Mosker (MBOM), and various processes there under. I inserve the right to revoke the given consent at any point of time, subject to applicable laws, rules and regulations.
	Course Course
	Click on Submit
-	Button
	Ducton

	My Dashboard
	2 8
0	Barisha Hospital Status: Submitted FACILITY ID INISIO00260 Ownership : Private
j	Address : 4A Test Chowrasta 700007 View Details Link Your Software Add Doctor
	(+Add New Facility) Transfer Requests
14	
1/0/	29

Adding Another Facility

User will login with their facility login credential. User will redirect to the facility manger dashboard. User will click on 'Add new facility' which will redirect the to the search & register page. User will add facility via NIN ID.

iboard		<u>a</u> (1)
	Barisha Hospital Stattus: Submitted PACUTY 10 INSUB0102080 Ownership: Private Address: 44 Test Chowrasta 700007 Mid Doctor	
	Add New Facility Tourder Requests	
	Search and Register	
	Search and Register	
	Search and Register FACILITY OWNERSHIP Government Private Public-Private-Partnership	
	Search and Register FACILITY OWNERSHIP Government Private Public-Private-Partnership Search using health facility's name Search using the ID of your	r health facility registered in AB-PMJAY, NIN 6
	Search and Register FACILITY OWNERSHIP Government Private Public-Private-Partnership Search using health facility's name Search using the ID of your Search Reset	r health facility registered in AB-PMJAY, NIN (
	Search and Register FACILITY OWNERSHIP Government Private Public-Private-Partnership Search using health facility's name Search using the ID of your Search Reset	health facility registered in AB-PMJAY, NIN e
	Search and Register FACILITY OWNERSHIP Government Private Public-Private-Partnership Search using health facility's name Search using the ID of your Search Reset	r health facility registered in AB-PMJAY, NIN e

District Verifier can verify the facility

Once this is done, respective District Verifier can verify the facility (and the Facility Manager KYC in case DL was used for registration)

Facility Manager Change

In case of change in Facility Manager, it can be transferred to another Facility Manager either from Facility Manager's dashboard or reassigned for govt. facilities by the DNO or SMD.

Thank You

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